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**16-19 Bursary - Application Form 2024-25**

Student should complete each of the following sections:

Section 1. Details of Applicant

Section 2. Details of Provider and Course

Section 3. Bursary Type

Section 4. Evidence

Section 5. Use of Funding

Section 6. Declaration by Applicant

Section 7. Bank Account Details

The required evidence should be attached at the back of the application form.

**Section 1: Details of Applicant**

*This should be the student’s details.*

Date of Birth

Email Address

Mobile Number

Post Code

Home Address

Name

**Section 2: Details of Course**

*Please list the subjects you are taking.*

Programme of Study

**Section 3: Bursary Type**

*Please tick which category of bursary you are applying for – see guidance for more details.*

Tier 3 – Household Income between £20,000 - £25,000

Tier 2 – Household Income under £20,000

Tier 1 – Student with Free School Meals

Discretionary Bursary

Vulnerable Bursary

**Section 4: Evidence**

*Please tick to indicate which supporting evidence is attached to the application. Evidence should include the entire document and be dated within the last 6 months.*

Vulnerable Bursary

Disability Living Allowance or Personal Independence Payment

**And**

Employment and Support Allowance or Universal Credit

Income Support (IS) in student’s name

Universal Credit in student’s name

In care as a Looked After Child or a Care Leaver – Letter from Local Authority

Discretionary Bursary

|  |  |  |
| --- | --- | --- |
|  | Parent or Carer 1 | Parent or Carer 2  (if living in the same household) |
| Name |  |  |
| Gross Annual Salary |  |  |
| Annual Benefit Income |  |  |

Total Gross Annual Household Income

Tax Credit Award Notice 2023/2024

Tax Credit Award Review 2023

Universal Credit

Employment Support Allowance (ESA)

Income Support (IS)

Job Seekers (JSA)

Guaranteed State Pension

Self-Employment Tax Return

If you do not have any of the above evidence but believe your gross household income to be below the £25,000 per year, please evidence this by including copies of your most recent payslips all earnings in the household covering the last 3 consecutive months.

**Section 5: Use of Funding**

*Please provide details of the financial support required including costs.*

Transport

Course specific equipment

Essential trips and visits

**Section 6: Declaration by Applicant**

“I confirm that the information I have provided in this application is correct to the best of my knowledge, and that I understand that I must notify Comberton Sixth Form of any change of circumstance which may affect my entitlement to a bursary payment.

I understand that if I leave before the completion of my programme of study or my attendance drops below 90%, that I may be required to repay all or part of the amount paid to me under the 16-19 Bursary Fund.”

Student Signature

Date

**Section 7: Bank Account Details**

*In order for us to pay the bursary award into bank accounts please provide students bank details.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Bank/Building Society | | | | | | | | |  | | | | | | | | |
| Account Holder Name | | | | | | | | |  | | | | | | | | |
| Sort Code |  |  | **-** |  |  | **-** |  |  | Account No. |  |  |  |  |  |  |  |  |

**Section 8: Confirmation by College**

*For completion by the CamSF/college staff only.*

* I confirm that this applicant meets the residency and eligibility criteria under which a bursary may be paid.
* I confirm that this applicant is enrolled on a programme of study under which a bursary may be paid.
* I confirm that the expenditure detailed in Section 4 is relevant and appropriate for the programme of study.

College Stamp:

Signature

Date

Deputy Head of Sixth Form

Position

Athena Bell

Name